

# Housekeeper

## Job Summary

St Teresa's Hospice, Darlington is seeking a Housekeeper to support our housekeeping and domestic services at our Darlington Hospice.

**Location:** St Teresa's Hospice, Woodlands Road, Darlington

**Hours: 16 hours per week: Monday, Tuesday, Wednesday, Thursday 3-6pm & Saturday 9:30-1:30pm**

**St Teresa's Hospice Band 2:** WTE £23, 929.00 per annum. Actual Salary: £10,208.43

## Important application info:

Successful applicants are required to provide a standard disclosure. Disclosure expense will be met by St Teresa's Hospice. All posts are subject to a six-month probationary period.

The closing date for this job is: 26 June 2025 or as soon as sufficient applications have been received. Please apply as soon as possible to be considered for this role.

Please be aware that we do not have a sponsor license, and are therefore only able to appoint candidates who are eligible to work in the UK.

## Main duties of the job:

We are a forward thinking, inclusive registered Charity with Inpatient, Outpatient and Hospice at Home services, providing care and support to palliative patients and their families in their own homes and at St Teresa's Hospice.

We are looking for a housekeeper to support our team, ensuring cleanliness in the Hospice to enable the Hospice to run smoothly. Other housekeeping duties include and laundry, ironing, working with IPU staff and volunteers and preparing simple nutritional meals.

## Essential and desirable qualifications, skills and experience include:

- Have Level 1 or higher standard of literacy and numeracy (equivalent to GCSE Grade G/1 or higher – qualification not required)
- Have previous housekeeping, cleaning or similar experience in a professional capacity.
- Have a passion for maintaining high standards of cleanliness in line with health and social care guidance.
- Be reliable, and able to work under minimum supervision.

For further details, please see the job description and person specification which is available from our website at <https://darlingtonhospice.org.uk/work-with-us/>

An induction and ongoing training will be provided. All posts are subject to a six-month probationary period.

## About Us:

Join an organisation where we all work together for a shared charitable goal, with a community feel and an inclusive culture.

### Benefits of working for St T's include:

- Training and development opportunities
- Generous company annual leave, sick pay, and maternity/paternity/adoption pay entitlements
- Opportunities to attend and participate in fun and exciting fundraising and awareness events
- Workforce events, including long service awards
- Employee Assistance Programme including free counselling/CBT
- Discounted complementary therapies including acupuncture & massage
- Hospice-based staff are eligible for free annual flu jabs
- Free eye tests for computer users
- Free yoga classes

### Please contact HR for further details.

St Teresa's Hospice complies with GDPR during the recruitment and selection process. For information on how we process your data, please see the NHS Jobs Privacy Notice and St Teresa's Hospice Recruitment Privacy Notice.

St Teresa's Hospice is a Disability Confident Employer. We are committed to employing and retaining disabled people, and we encourage applications from all sectors of the community.

## To apply:

You can download the application form at: <https://darlingtonhospice.org.uk/work-with-us/>

Please submit your completed application form via post or by hand to **HR Dept, St Teresa's Hospice, The Woodlands, Woodland Road, Darlington, DL3 7UA**, or by email to [hr@darlingtonhospice.org.uk](mailto:hr@darlingtonhospice.org.uk)

For more information about the role, please contact the HR Office on 01325 254321.

## Our Values:

Our values are our core beliefs. They explain who we are, what we believe in and what we stand for.

